

Local Schools Collection

This collection consists of primarily published items pertaining to different types of non-public schools in the Kansas City area.

Descriptive Summary

Creator: Artificial collection
Title: Local schools collection
Dates: circa 1910-1960, bulk circa 1920-1940
Size: 3 boxes
Location: SC8-2

Administrative Information

Restrictions on access: Unrestricted access.

Acquisition information: Items acquired by library over a period of years.

Custodial history: Most of the school publications in this collection were transferred in 1991 from the department's regular vertical files. The collection is added to as additional publications become available.

Citation: Local schools collection (SC8-2), Missouri Valley Special Collections, Kansas City Public Library, Kansas City, Missouri.

Collection Description

Biographical/Historical note

At some point in the early 1990s, the department's vertical files for local clubs and local schools were placed in special collections and given the SC8 designation. They were named the Specialized Subject Pamphlets & Ephemeral Collection. At that point there were other pamphlets in this category including the Missouri Imprints Collection. All but the local clubs and local schools were later cataloged and classed into the department's pamphlet (PF) designation.

The local clubs are found in SC8-1 and the Local Schools in SC8-2. As these folders were processed, items that could be classed were pulled and classed either into the pamphlets or into the regular book collection.

Scope and content note

This collection includes such things as brochures, class schedules, advertisements, correspondence, etc. The folders are arranged in alphabetical order according to school name.

There is a wide range of schools represented in this collection. They include business schools, private prep schools and kindergartens, aviation schools, dramatic schools, vocational schools, etc. It should be noted that various school publications may also be found in the classed section of the department's holdings. Some may be found in both.

Placed at the beginning of this collection is a typewritten list of secondary or above level schools that were located in the vicinity of Kansas City and in the western part of the state of Missouri. This list also includes the state of Kansas. The list is undated but appears to be done ca1900-1920 and it lists a total of 55 schools.

The inventory for this collection lists the following items: location (only listed as found on items in the folder), purpose, and contents of folder. There must have been an effort by librarians of the Kansas City Public Library in the 1930s-40s to contact as many schools as possible in the city and request information that could be placed in the library.

Collection Inventory

Folder Inventory of Schools

Aiken School for Boys (Private, Prep School)

Location: 3801 Walnut Street, Kansas City, Missouri

Purpose: To prepare boys for the last two years at an Eastern Boarding School

Contents: 4 fold brochure (2c.) listing faculty, courses, general information including a photo of the school.

Altick Reading and Educational Service (Reading School)

Location: 204 Balcony Bldg., 300 W. 47th St., Kansas City, Missouri

Purpose: To improve reading skills

Contents: Two brochures, photocopied reprint from Kansas City Journal, 8/10/39, written by Tom Collins, concerning Mr. Altick.

American Academy of Accountancy (Accounting Organization)

Location: 950 Dierks Bldg, Kansas City, Missouri, regional office

Purpose: Organization for instruction, education and research in accountancy

Contents: Catalogue(National), 1939

American Auction College, Inc. SEE Missouri Auction School

American Institute of Grapho-Analysis (Handwriting analysis)

Location: Reliance Building, Kansas City, Missouri

Purpose: Courses offered in the analysis of handwriting

Contents: Copy of personal satisfaction guarantee, membership application, contents of course, The Grapho-Analyst, v.6, November, 1936, and correspondence.

American Poultry School

Location: Kansas City, Missouri

Purpose: Courses for poultry raisers

Contents: Newsletter type flyers advertising school and giving course listing, ca1920s.

Arnold-Thomas School

Location: 20 Hunter Avenue, Kansas City, Missouri

Purpose: To offer to girls a continuous course of study from the elementary through academic or college preparatory work. A successor to Miss Bigelow's school.

Contents: Small publication on school, 1908-1909

Belin Memorial University

Location: Chillicothe, Missouri. Successor to Chillicothe Business College

Purpose: College level offerings with Pentecostal Christian Education Offerings
 Contents: 2 advertising pieces with photographs

Bennett Flying School

Location: 223 W. 12th St., Kansas City, Mo. (Main Office)
 Purpose: Training for a limited commercial license
 Contents: Flyers, mimeographed information on school

Miss Bigelow's School

Location: 3729 Baltimore Avenue, Kansas City, Missouri
 Purpose: Academic preparatory, college preparatory and academic courses
 Contents: Informative publication concerning the school, 1924-25, 2c.

Blackfriars Little Theatre

Location: 3535 Warwick, Kansas City, Missouri
 Purpose: Theater group
 Contents: First Annual Summer Workshop course offerings pamphlet

Bo-Ho-Ca Boarding School

Location: On the Big Blue River, 8 miles south of Kansas City, conducted by The Juvenile Improvement Club
 Purpose: Camp school for boys age 9-14 who must live in a boarding school
 Contents: 2 different copies of an informative pamphlet, includes photos

Georgia Brown Dramatic School

Location: 3212 Troost Ave.; 800 E. Armour Blvd., Kansas City, Missouri
 Purpose: To teach children the fundamentals of dramatic art, grace, personality, expression and self-confidence.
 Contents: Promotional pamphlets, 1921-ca1927

Richard Burton Schools

Location: Minneapolis, Minn.
 Purpose: Classes in creative writing
 Contents: 2 different flyers advertising school and course offerings

Caster's Beauty Academy

Location: 1008-0 Walnut Street, Kansas City, Missouri
 Purpose: To train beauticians
 Contents: 1 page mimeographed sheet on school

Casualty and Surety Institute of Kansas City

Location: Classroom – Municipal Auditorium, Room 401
 Purpose: Classes to increase knowledge of casualty insurance
 Contents: Mimeographed 8 p. prospectus, 1938-39

Children's Educational Play School

Location: North-East School at Gladstone Hall, St. John and Elmwood Kansas City, Missouri
 Purpose: Symmetrical, mental, moral and physical development
 Contents: Brochure, n.d.

Conservation College

Location: Iberia, Missouri in the Ozarks
 Purpose: School for men and women of the Ozarks to know their environment.
 Contents: Large promotional pamphlet, n.d.

Curtiss Flying Service

Location: President Hotel and Fairfax Airport
 Purpose: Ground school training in aviation
 Contents: Promotional pamphlets, brochures, flyers, etc. ca1930

Dickinson Secretarial Schools

Location: Altman Building, 11th and Walnut; McMillen Bldg., 11th & Locust
 Purpose: To offer business and secretarial training
 Contents: Promotional brochures and handouts, 1930s and 1940s

Dilley Aircraft Corporation, Inc.

Location: Fairfax Airport, Kansas City, Kansas
 Purpose: Ground training school in aviation
 Contents: Promotional materials, newsletter (Dilley's In-Formation), September 27, 1940

Dobbins School of Positive Thinking

Location: 116 Midland Building, 13th & Baltimore, Kansas City, Missouri
 Purpose: To teach a system of positive education
 Contents: Pamphlet – "A New Method of Procedure", c1928

H. L. Drake School of the Theatre and Public Address and Associated Speech Arts

Location: 408 E. 11th Street, Kansas City, Missouri
 Purpose: Courses for public speaking, acting, play reviewing, oral reading, etc.
 Contents: 3 fold promotional pamphlet, 3c., 1932-33

Epworth School

Location: Webster Groves, Missouri – Methodist Church-Women's Division of Christian Service.
 Purpose: To help unadjusted teen-age girls
 Contents: Promotional pamphlet, n.d.

Experimental School of Kansas City, Missouri

Location: Unknown
 Purpose: Unable to determine by content of material
 Contents: Typed outlines of study for various subjects

Fairfax Aviation School

Location: Fairfax Airport, Kansas City, Kansas
 Purpose: Aviation training
 Contents: Promotional flyers and brochures, ca1940. One brochure includes photos and listing of faculty and officers

Norman Feather Commercial Art Studio

Location: 1114 McGee Street, Kansas City, Missouri
 Purpose: Practical instruction in commercial art, theatre lobby display and cartooning
 Contents: Promotional course outline brochure, ca1934

First National Television, Inc. (Training Division)

Location: Power and Light Building, 106 W. 14th Street, Kansas City, Mo.
 Purpose: Intensive training in the science of radio, television, electronics, photo-electricity, and international regulations
 Contents: Miscellaneous material including brochures, flyers, newsletter reprint, etc., ca1935

Froebel Kindergarten Training School

Location: YMCA Building, 1020 McGee, and Studio Building, 9th and Locust, Kansas City, Missouri

Purpose: Train kindergarten teachers

Contents: Promotional course pamphlets, 1914-1919, Elizabeth Moss Play School and Nursery opening announcement

Jane Hayes Gates Institute

Location: 1920 Independence Blvd., Kansas City, Missouri

Purpose: A public trade school for girls

Contents: Brochures- "Facts Worth Knowing", n.d., 2c. and "Bulletin of Information", 1936.

Art Goebel School of Flying

Location: Kansas City, Missouri

Purpose: Instruction in aviation and ground training

Contents: Stapled, typed, 23p., course of study outline, June 15, 1929

Grand Avenue Temple-Community Business Service Department

Location: 9th and Grand, Kansas City, Missouri

Purpose: Business training course

Contents: Promotional brochure listing topics, etc. with picture, 1923

Hillcrest Day School

Location: 7444 State Line, Kansas City, Missouri

Purpose: A Christian Scientist school for children

Contents: Promotional brochures and pamphlets including those for Camp Hillcrest, 1930s

Miss Houston's School for Boys and Girls

Location: 801 West 75th Street and other locations

Purpose: Co-educational School for children primarily from kindergarten to 3rd grade

Contents: Promotional pamphlets and brochures, 1921-1933

Huff College

Location: 920 Tracy and 320 W. 47th Street, Kansas City, Missouri

Purpose: A professional school of business training

Contents: Course work catalog, ca1940

Human Engineering Laboratory

Location: 911 Fidelity Bldg., 9th and Walnut, Kansas City, Missouri

Purpose: To discover what kind of work one is best suited for

Contents: Pamphlet announcing opening of school, Nov. 1, 1938

International School of Orthodontia, Inc.

Location: 508 Commerce Building, Kansas City, Missouri

215 Tower Building, Country Club Plaza, Kansas City, Missouri

Purpose: For dentists wanting post-graduate instructions in orthodontia

Contents: Pamphlet introducing next session, 1922; promotional flyer, 1930; correspondence indicating sessions to be offered, 1938-41

Kansas City Advertising Club School (Salesmanship & Business Psychology School)

Location: Hotel President

Purpose: Business/sales course

Contents: Promotional 3 fold flyer, n.d.

Kansas City Legal Institute (Kansas City Law Institute)

Location: Kansas City, Missouri, Little Theatre at Municipal Auditorium

Purpose: Course/lectures on legal topics

Contents: Course outlines pamphlets, 1938; paper defining legal institutes in 1938 in Kansas City

Kansas City Institute of Sciences

Location: 3400A Troost Avenue, Kansas City, Missouri

Purpose: Offers classes on a range of topics

Contents: Bulletin, n.d.; Promotional sheets, n.d.

Kansas City Power and Light (Night School)

Location: Kansas City, Missouri

Purpose: Classes offered in relation to the company and employee benefit

Contents: Brochures with course listings, 1938-39 and 1941-42

Kansas City School of Accountancy, Law and Finance

Location: Gordon and Koppel Building, Kansas City, Missouri

Purpose: To train persons who plan to take state CPA exams

Contents: Informative brochures with class schedules, 1922-1928

Kansas City School of Commerce

Location: 1005 Walnut Street; 10th and Troost, Kansas City, Missouri

Purpose: College grade training in business pursuits, civic leadership, and public service (Affiliated with Chamber of Commerce, 1922-)

Contents: Class announcement publications, 1922-23, 1927-28

Kansas City School of Engineering

Location: Room 222, Union Station

Purpose: Training of young men for positions in fields of engineering and Development

Contents: Course offering publication, ca1930s

Kansas City School of Lip Reading

Location: 405 New York Life Building, Baltimore and 9th St., 600 Dwight Bldg, 1004 Baltimore, Kansas City, Missouri

Purpose: To teach lip reading to the deaf

Contents: Various informative pamphlets and card of Mrs. Verna Owen Randal, Principal, ca1925-30.

Kansas City School of Plumbing

Location: N.E. corner 21st and Troost, Kansas City, Missouri

Purpose: To teach the plumbing trade

Contents: Promotional 3 page publication, ca1925

Kansas City School of Religious Education

Location: YMCA Building, 10th and Oak, Kansas City, Missouri

Purpose: For teachers of Bible, Religious workers, Bible students, etc.

Contents: Promotional pamphlets and flyers that include class schedules, 1922-1942

Kansas City School of Social Service

Location: Classes held in Public Library

Purpose: Classes under the auspices of the Board of Public Welfare

Contents: Class announcements, 1915-16 and 1916-17

Kansas City School of Watchmaking

Location: 1224 Admiral Boulevard, Kansas City, Missouri

Purpose: Complete courses in watchmaking, jewelry, engraving, repair

Contents: Loose information sheets, 1956, and Bulletin, V.2#2, 1957

Kansas City Short Term Business School

Location: 315-22 Gloyd Building, 921 Walnut, Kansas City, Missouri

Purpose: Classes on speedwriting and speedtyping (shorthand)

Contents: Informative pamphlet, c1939

Kansas City University of Physicians and Surgeons

Location: 729 Troost Avenue, Kansas City, Missouri

Purpose: Train physicians

Contents: Bulletin, v.13,#4, March, 1926

Kansas City Veterinary College

Location: Various places, Kansas City, Missouri

Purpose: Train veterinarians

Contents: Pamphlet entitled Official History and Directory of the KCVC, 1956.

It contains a listing of graduates from 1892-1918, faculty and a short history. No photos.

Keister College

Location: 208 Altman Building, 11th and Walnut, Kansas City, Missouri

Purpose: A designing, tailoring and dressmaking school

Contents: Informative, promotional brochure, ca1939-40

Kinder Kraft School

Location: 16 E. 45th; 8444 Wornall Road, Kansas City, Missouri

Purpose: Foundation school for boys and girls, including preschool groups and primary grades.

Contents: Miscellaneous brochures, postcards, application form, program, and mimeographed general information sheets, ca1930s-50s

Liberty Aircraft Schools

Location: 1915-25 Broadway, Kansas City, Missouri

Purpose: To prepare people for field and factory positions

Contents: Informative postcard, n.d.

Linotype-Intertype Trade School

Location: 214 E. 14th Street, Kansas City, Missouri

Purpose: To train linotype operators

Contents: Informative brochure, letter to library, 1941

Midland Bible School

Location: 2731 Troost, Kansas City, Missouri

Purpose: For the training of a Bible-teaching ministry

Contents: Information pamphlet and 1 sheet flyer, ca1921

Midwest School of Card Writing and Window Trimming

Location: Midwest Building, 8th and Walnut, Kansas City, Missouri

Purpose: To train in card writing and window trimming and needs of these professions

Contents: Midwest School News, v.1, Spring and Summer, 1921

Midwest School of Hotel and Apartment Training

Location: Lyndhurst Hotel, Hyde Park at 40th, Kansas City, Missouri

Purpose: To manage apartment houses and hotels
 Contents: Pamphlet, ca1930, 3 c.

Missouri Auction School (renamed American Auction College, Inc.)

Location: 818 Walnut, Kansas City, Missouri
 Purpose: Training to be auctioneers
 Contents: Page from National Petroleum News, 3-1-22 that features Col. E. Walters a graduate of the school, promotional flyer, and informative handouts.

Missouri College of Pharmacy and Chemistry

Location: 2801 Troost Avenue, Kansas City, Missouri
 Purpose: To train pharmacists
 Contents: 1936-37 official catalog and bulletin, application for admission form

Mothers' Training School Institute

Location: 2906 Campbell Street, Kansas City, Missouri
 Purpose: Lectures on child courses and crafts
 Contents: Small flyer, 1918

National College of Millinery SEE Pearson's National College of Millinery

National Institute of Personnel Management

Location: Shukert Building, Kansas City, Missouri
 Purpose: To promote the advancement of personnel principles through science, education, service
 Contents: Brochure, 1946; letter and invitation

National School of Instruction in Apartment House Management

Location: 412 Scarritt Arcade, 819 Walnut, Kansas City, Missouri
 Purpose: Train for apartment house management
 Contents: Promotional brochures, n.d.

National Training Institute

Location: Kansas City, Missouri
 Purpose: Training in hotel/apartment positions including managers, hostess, clerk, housekeeper, etc.
 Contents: Enrollment application sheets, flyer, mimeographed information sheets

Notre Dame de Sion

Location: 3823 Locust, Kansas City, Missouri
 Purpose: Catholic girls school
 Contents: Illustrated fold-out brochure, ca1940; application sheets

Louise O'Flynn Ballet School

Location: 3542 Main Street, Kansas City, Missouri
 Purpose: Teach ballet and dance
 Contents: Postal mailing, 1924

Pembroke School (Pembroke-Country Day School)

Location: 7444 State Line Road, 51st and Ward Parkway, Kansas City, Missouri
 Purpose: Private boys school
 Contents: Numerous pamphlets/brochures on the school and summer activities, ca1920s-50s.

Patrick School of Millinery and Design

Location: 2700 Independence Avenue, Kansas City, Missouri

Purpose: Train for millinery business
 Contents: Illustrated pamphlet containing information about the school, ca1920s

Pearson's National College of Millinery

Location: Kansas City, Missouri
 Purpose: To teach by mail the art of hat design and making
 Contents: Pamphlet on school, 1908; page containing testimonials, letter

Peoples College and World League of Christian Faith

Location: 15 Westover Arcade Building, 31st and Troost, Kansas City, Missouri
 Purpose: High school, college subjects on various fields of study
 Contents: The Peoples College News, V. 1#2; the People's Voice, v.15,#6, June, 1928, and typed testimonials of the school

Dorothy Perkins Studio of Dancing and Its Related Arts

Location: Armour Boulevard at Main; Uptown Theater Building, Kansas City, Missouri
 Purpose: To teach dancing and expression
 Contents: Pamphlet on school, ca1928; invitation for classes,1931-32; post card

Porterfield Flying School, Inc. (American Eagle Aircraft Corporation)

Location: 2800 E. 13th Street, Kansas City, Missouri
 Purpose: To be able to do aircraft factory work, pilots, mechanics, etc.
 Contents: Illustrated pamphlet on the school, ca1930; flyer on sheet metal training , n.d.

Phil. M. Ragan School

Location: 2504 Grand Avenue, Kansas City, Missouri
 Purpose: Automobile training including storage batteries and electrical trouble Shooting
 Contents: Catalog of the school, n.d.

Ransomerian School-Department of Geology

Location: 1222-28 Oak Street, Kansas City, Missouri
 Purpose: Training in oil geology
 Contents: Informational illustrated pamphlet, n.d., ca1910-20

Rockhill Progressive Pre-School and Kindergarten

Location: 4730 Oak, Kansas City, Missouri
 Purpose: Preschool for Protestant children age 2-6 years
 Contents: 1 sheet typed flyer giving tuition, purpose of school, etc.

Rockhurst College

Location: 5225 Troost Avenue, Kansas City, Missouri
 Purpose: Catholic Jesuit sponsored private college
 Contents: Two folders containing a wide assortment of material including lecture series brochures, invitations, programs, reports, etc.

St. Teresa's Academy/College/Junior College

Location: 57th and Main Street, Kansas City, Missouri
 Purpose: Catholic sponsored boarding and day school for girls
 Contents: Program, brochure on uniforms available from Emery Bird Thayer, list of items on exhibit during the centennial of the school, and Dept. of Romance Languages and Literature brochure

Schreiber Institute of Refrigeration

Location: 902 Westport Road and 330 E. 31st Street, Kansas City, Missouri

Purpose: Course work in refrigeration and air conditioning
 Contents: Brochures on the school, ca1930s-40s and letter to library, 1945

Shuey System of Character Analysis

Location: 3527 Main Street, Kansas City, Missouri
 Purpose: To teach correct vocation and recognize strengths and weaknesses
 Contents: Brochure which contains photograph of Grace Usher Shuey, [1924]

Southwest School of Expression

Location: 317 Shubert Theatre Building, Kansas City, Missouri
 Purpose: Training in the spoken word
 Contents: Three fold brochure listing courses of study including boys and girls travel course and children's classes, n.d.

Dorothea Spaeth School of Modern Dance

Location: 3801 Warwick Boulevard and 320 E. 43rd Street, Kansas City, Missouri
 Purpose: To teach dance to adults and children
 Contents: Information brochures and flyer, ca1930s

Spalding's Commercial College

Location: 3208 Troost, Kansas City, Missouri
 Purpose: Business school courses/secretarial training
 Contents: Informational brochure, n.d. [ca1930]

Stevinson Automotive and Electrical School

Location: 2008 Main Street, Kansas City, Missouri
 Purpose: Courses in automotive, electrical and aviation motor mechanics
 Contents: Large illustrated pamphlet, ca1930

Sunset Hill School

Location: 51st and Wornall, Kansas City, Missouri
 Purpose: Private, country day school for girls, including a nursery school, elementary, junior high, and high school
 Contents: Various sizes brochures/announcements, 1922-1935

Talmud Torah Sh'erith Israel D'lubawitz Hebrew School

Location: Kansas City, Missouri
 Purpose: Hebrew school
 Contents: Pamphlet entitled Bickurim [First Fruit]. First annual of the graduation classes of the school, 1927

Tea Room Craft, School of

Location: "The Garrett", Broadway at 36th Street, Kansas City, Missouri
 Purpose: Tea room management classes
 Contents: Brochures, ca1923

Tempelman School of Hair and Beauty Culture

Location: 1111 Grand Avenue, Suite 304, Kansas City, Missouri
 Purpose: Courses in hair and beauty culture
 Contents: Brochure on school (ca1940s), flyers, application forms

Miss Helen S. Thomes Dance School

Location: 113 Westport Avenue, Kansas City, Missouri
 Purpose: Classes in all different kinds of dance
 Contents: Informative illustrated pamphlet giving class schedules, tuition, etc. [1929]

Traffic Institute of Kansas City (Sponsored by Traffic Club of Kansas City, affiliated with the Kansas City School of Commerce)
 Location: Gordon-Koppel Building, Kansas City, Missouri
 Purpose: To instruct in the interpretation and application of freight tariffs and classifications and practice before the Interstate Commerce Commission
 Contents: Brochure entitled: "The Traffic Institute of Kansas City", 1924-25

Unity School of Christianity (Two folders)
 Location: 9th Street and Tracy, Kansas City, Missouri and Unity Village, Missouri (Lee's Summit)
 Purpose: Non-denominational Christian teaching ministry
 Contents: Miscellaneous items including brochures, folders, flyers, publications, etc., ca1923-1989

Universal Business Institute
 Location: 500 West 39th Street
 Purpose: To offer success business training
 Contents: Illustrated brochure on school with class offering, etc., ca1940-50

Universal Television System
 Location: 1029 E. 31st St. at Troost Ave., Kansas City, Missouri
 Purpose: Training in television technology
 Contents: Miscellaneous material including applications, brochures, flyers, etc., ca1950

University of Drugless Therapy
 Location: 529 Altman Building, Kansas City, Missouri
 Purpose: Training in chiropractic practices
 Contents: Brochure that gives schedule of classes, information, n.d.

Wee Modern Nursery Center
 Location: 4 East Armour, Kansas City, Missouri
 Purpose: Offers professional nursemaid care of babies by the hour
 Contents: 5 copies of a small 1 page advertisement

Western College of Chiropractic
 Location: 1855 Independence Avenue, Kansas City, Missouri
 Purpose: To train professionals in chiropractic
 Contents: Brochure, n.d.

Williams Institute of Mortuary Science, Inc.
 Location: 619 Ann Ave., Kansas City, Kansas
 Purpose: To train morticians
 Contents: Brochure, application, and class schedule, n.d.

Processed by Special Collections Librarian Sara Nyman, 2000-2001.